



Atonement Lutheran School Registration 2018 -2019

The first 2018 – 2019 school registration session begins February 1 and ends February 20, 2018. Please fill out a Student Information Form for each child. A form is attached and extras may be found at www.atonementmke.org This information enables us to better serve you and your family during the school year and keeps the lines of communication up-to-date.

If you are applying for the Milwaukee Parental Choice Program (Milwaukee resident) or the Wisconsin Parental Choice Program (non-Milwaukee resident) for 2018 – 2019, you must fill out an on-line application at <http://dpi.wi.gov/sms/choice-programs/student-applications> and submit the supporting paperwork as required. Please note you must apply every year whether you are currently on MPCP/WPCP or new to the tuition voucher program.

The completed Student Registration/Information Form and MPCP/WPCP supporting paperwork (proof of residency and/or proof of income) must be returned to the school office no later than the 20th of the month you apply, February through September. A \$20 registration fee must be attached if your child does not qualify for MPCP/WPCP.

As per school policy, all current fees and tuition must be paid in full by May 10, 2018, to be registered for the 2018 – 2019 school year. Students must also be in “good standing” with academics, attendance, and behavior.

Please notify the school in writing if you are not planning on registering your child. Families who have not registered by February 20th will be contacted regarding enrollment plans. Unfortunately, your child’s spot may be filled by students who are on our waiting list.

Thank you for your prompt attention and continued commitment to quality Christian education. We look forward to the many blessings our educational and spiritual partnership with your family will bring to you and to Atonement Lutheran Church and School.

Atonement Faculty and Staff

MPCP schools must provide all of the following to each pupil or the parent or guardian of each minor pupil who applies to attend the school:

Contact Information: Atonement Lutheran School, 4224 West Ruby Avenue, Milwaukee, WI., 53209, 414-871-1224

James Esmeier, Director of Ministry: 414-431-2086
Mr. Stephen Schafer, Business Manager: 414-431-2086
Mr. Todd Gorsline, Principal: 414-871-1224
Pastor Jordan Ertl, School Campus Pastor: 701-595-1791

Governing Body: Atonement Lutheran School Board: Mr. Milton Cockroft, Chairman, Mr. James Flegel, Mrs. Amy Glisper, Mr. Ned Goede, Ms. Dorie Neal, Ms. Mary Prange, Mrs. Kelly Webb

IRS Nonprofit 501©3 Documentation: The nonprofit status of Atonement Lutheran School is held as a member of the Wisconsin Evangelical Lutheran Synod. Documentation is available in the school office.

Appeals Process: An appeal to the rejection of all MPCP applications must be made in writing to the principal of Atonement Lutheran School no more than ten (10) days after notification of rejection. The appeal letter must state the reason for the appeal. The appeal will be reviewed by a subcommittee of the Atonement School Board within a period of ten (10) days after which written notification will be given of the findings.

Non-Harassment Policy: Under the Atonement Code of Conduct, “to treat everyone with courtesy and respect”, harassment will not be tolerated. Formal reporting of harassment should be done in writing and given to the principal and/or the classroom teacher. The report should include the names of those involved and a dated description of the harassment. The principal and/or teacher will thoroughly investigate the reported incident. The results of the investigation will be given to the parent in writing and also kept on file.

Suspension and Expulsion Policy: Both suspension, the temporary elimination of educational services, and expulsion, the permanent elimination of educational services, are part of the student conduct due process. A serious incident of student misconduct or an accumulation of less serious misconducts may result in a suspension or expulsion with the ultimate purpose of identifying sin and moving the student to repentance so that the gospel and forgiveness can be pronounced. The administration only may issue suspensions and expulsions. Appeals must be given in writing to the principal no more than ten (10) days after the notice of suspension or expulsion. Appeals will be reviewed by a subcommittee of the School Board within a period of ten (10) days after which notification will be given of the findings.

Transfer of Credits: Atonement Lutheran School does not use a credit system for grade completion. Enrollment into a particular grade is based upon the previous school’s report card and assessment results, completion of an enrollment assessment, and principal and teacher recommendations. The principal will determine final grade placement to best match the child’s abilities with the school’s curriculum. Appeals of this decision may be made to the Atonement School Board in writing.

Visitor Policy: The north school doors will be open for entrance into the school from 7:30 a.m. until 8:00 a.m. After 8:00 a.m., all school doors are locked and closed. Visitor entrance into the school should be made through the west doors. Visitors should announce their name and purpose and should sign in indicating their time of arrival and departure. Visitors may not visit the classrooms unannounced to ensure the safety and integrity of the students and staff.

Revised 1/30/18

Atonement Lutheran School 2018 - 2019

Registration/Student Information Form

Student Information

Name _____ Age _____ Sex _____ Check grade level for next year:
(First) (Middle) (Last) 1st 5th
Address _____ Date of birth _____ 4K 2nd 6th
Place of birth _____ 5K 3rd 7th
(City) (State) (Zip code) 4th 8th
Main Phone No. _____ Student baptized? Yes/No _____
E-mail Contact _____ E-mail Address _____

Emergency Contacts

Name _____ Relationship _____ Phone _____
Name _____ Relationship _____ Phone _____

Names and Birthdates of Siblings

1. Name _____ DOB _____ 2. Name _____ DOB _____
3. Name _____ DOB _____ 4. Name _____ DOB _____

Student Info.

White Black Hispanic Nat Amer. Bi-Racial Other

Parent/Guardian Information

Parents are: Married Divorced Separated Widowed Single
With whom does the child reside? Both Mom Dad Other _____
Father's name _____ Mother's name _____
Address _____ Address _____
Phone Hm _____ Wk _____ Phone Hm _____ Wk _____
Father's cell _____ Mother's cell _____
Occupation _____ Occupation _____
Church membership at _____ Church membership at _____

Does this child have any special needs or take daily medication? Yes No _____

If yes, please explain _____

New student information: Last school attended _____
School address _____ Grade completed _____

For office use only:

Date received _____ Reg. fee or C? _____ Final grade placement _____

2018 - 2019 SCHOOL TUITION PAYMENT PLAN

Please indicate below which manner you intend to pay your school tuition:

_____ Payment in full on Enrollment Day, August 2018.

_____ 9 monthly payments beginning with Enrollment Day 2018 and then on the 1st of each month, October 2018 through May 2019.

_____ Qualified for Milwaukee Parental Choice Program/tuition paid by Choice

School policy states that the first tuition payment and all Enrollment Day expenses must be made on or before Enrollment Day for a child to attend the first day of school. Thank you.